

FREQUENTLY ASKED QUESTIONS (FAQs)

What is the Certified Office Ergonomics Evaluator (COEE) technical certification?

Humanscale Consulting offers a technical certification in office ergonomics to those who are able to demonstrate proficiency on the ergonomic assessment process. Following our two-day course, an online examination is administered which is designed to evaluate several core competencies. Attendees who achieve a passing score on the exam are awarded the designation 'Certified Office Ergonomics Evaluator'.

How long has Humanscale offered this program?

Humanscale launched the program in 2010 as a response to the growing need to build in-house expertise of the ergonomic assessment process. Since then, our team has trained and certified over 3500 professionals globally.

How often do I need to renew my certification?

The renewal process is required once every 4 years.

How does the renewal process work?

The renewal process is a simple two-step process:

1. Submit documentation of 14 hours of continuing education within the field of office ergonomics or retake Humanscale's two-day technical certification course in office ergonomics at a discounted rate of \$395 USD.
2. Submit an application and processing fee of \$150 USD

If I decide to retake the course, am I required to retake the certification exam?

No, you will not be required to register for the exam again.

Is there a grace period for renewing my certification?

Yes, because we just launched the program, there is currently a 6-month grace period to renew your certification after the expiration date.

What qualifies as Continuing Education Hours (CEH)?

Examples of Continuing Education Hours (CEH) may include but are not limited to office ergonomics related conference sessions, trainings, workshops, or webinars. A total of 14 CEHs are required every 4 years. You also have the option of retaking Humanscale's two-day certification course at a discounted rate to fulfill this requirement.

I participated in an ergonomics workshop 3 years ago. Does that qualify for Continuing Education Hours?

Yes, as long as the course was taken within the last 4 years and related to office ergonomics, it will qualify as continuing education.

Where can I find the schedule of upcoming certification course?

A list of upcoming courses can be found on the Humanscale website by clicking [here](#).